

## **Privacy Notice**

Under Data Protection legislation the Trustees of Cirencester Baptist Church are the Data Controller and can be contacted by ringing 01285 643510 or emailing [office@cirencester-baptist.org](mailto:office@cirencester-baptist.org)

We will obtain personal data about you when you provide it to us in person, online or in paper form and will use that information to enable us to respond to any request you make to us, to keep in touch with you and provide pastoral support to you or your family as appropriate, which we believe is part of our legitimate interest as a church. Your personal data, including any information which may be regarded as sensitive, will be stored securely and available only to the church leadership unless you have given us permission to share non-sensitive information (ie name and contact details) with other church members.

You have the right to ask to see any information we hold about you (including the pastoral support information) by submitting a 'Subject Access Request' to the church office. You also have the right to ask for information which you believe to be incorrect to be rectified.

If you are concerned about the way your information is being handled please speak to our Data Protection Trustee. If you are still unhappy you have the right to complain to the Information Commissioners Office.